



Consultation on:

**The minimum information required when making a
Connections Application**



SP Energy Networks

SP Energy Networks provide power on behalf of supply companies through a network of cables and power lines that we own, operate and maintain. We're dedicated to delivering a safe and reliable electricity supply to all of our customers 24 hours a day, every day of the year.

Another important part of our business is providing customers with new or upgraded connections to our network.

Purpose of Consultation

We are committed to making it easy for you to make an application for connection to our network and for this process to be as simple as possible. We have been undertaking a review of the information that we need when we receive a new application and we have decided to open this consultation to understand our customers/stakeholders views.

During this consultation, we'd like to understand:

- The minimum information that we should request
- That information is requested at the correct stage of your project
- Any other factors that you would wish us to consider

We would welcome your feedback for three particular types of connection:

- Applying for a Distributed Generation Connection >100kW <1MW
- Applying for a Load Connection >200 kVA
- Applying for a Unmetered Supply Connection

To provide your feedback, simply click on the links contained within this document called 'providing your feedback' and complete the short survey.

Please feel free to provide feedback on all three connection types or whichever one you feel is most appropriate.

Consultation Period

Opens from: **15th of September 2015**

Closes on: **15th of October 2015**

Following the consultation we will use the feedback to publish clear guidelines on the information that we need upon application.



Applying for a Distributed Generation Connection >100kW <1MW

On application, as a minimum we currently ask you to submit the following documentation and information which is listed below:

- Applicant Details
- Letter of Authority
- Location Plan
- Site plan at appropriate scale (1:1250 would be preferable)
- Wiring Diagram/schematic
- MPAN and meter serial numbers [if there is an existing supply]
- Proposed location of each metering point
- Completed ENA Form

We would like to understand if you agree that we should be requesting this information and your views.

We would also like to understand your views on the ENA form and whether the correct generator information is timeously requested.

Providing Your Feedback

To enable you to provide us with your opinion please click on [Feedback Form](#) and provide your comments.



Applying for a Load Connection >200 kVA

On application, as a minimum we currently ask you to submit the following documentation and information which is listed below:

- Applicant Details
- Site Address
- Location Plan
- Site plan at appropriate scale (1:1250 would be preferable)
- MPAN and meter serial numbers [if there is an existing supply]
- Proposed location of each metering point
- Disturbing Load Information (motor start information)
- Internal Layouts(Flatted Properties)
- Heating Type

We would like to understand if you agree that we should be requesting this information and your views.

We would also like to understand your views on our standard application forms and whether the correct project information such as load requirements, generation type and site conditions are timeously requested.

Providing Your Feedback

To enable you to provide us with your opinion please click on [Feedback Form](#) and provide your comments.



Applying for a Unmetered Supply Connection

On application, as a minimum we currently ask you to submit the following documentation and information which is listed below:

- Applicant Details
- Site address
- Location plan
- Site plan at appropriate scale (1:1250 would be preferable)
- MPAN (unmetered) number
- Proposed location of each unmetered connection

We would like to understand if you agree that we should be requesting this information and your views.

We would also like to understand your views on our standard application forms and whether the correct project information such as load requirements and site conditions are timeously requested.

Providing Your Feedback

To enable you to provide us with your opinion please click on [Feedback Form](#) and provide your comments.