

Introduction

RAAdAR (Register of Adopted Asset Requests) is the replacement application for CRAM.

The **POC** module includes what was known as Binders 1, 2 and 5 in CRAM.

This handout shows the first part of the steps that the Design Engineer would complete, on the DNO side. Please also see PART 2.

There are four parts to this process for the Design Engineer:

- Application Min Info Check (check for Technical info – must be done within 5 days of initially receiving the application)
- Design Additional Info Check
- Design Brief
- Formal Offer

The POC Quote must be issued within the following timescales:

- LV Demand – 15 working days
- LV Generation – 30 working days
- HV Demand – 20 working days
- HV Generation – 50 working days
- EHV Demand – 50 working days
- Other Request – 3 calendar months

If the load is between 22kV and 72kV then a POC info letter has to be issued within 30 working days.

Important: The above dates (clocks) can be paused, if the applicant has not provided enough information (for example) but we must still adhere to the SLC12 and provide a quote within 3 calendar months - this cannot be paused.

Check Min Info

- Login to the DNO Application and click 'POC' then 'Register'.

A list of all applications will be shown. Applications are colour coded (with the same timescales as previously).

You can use the Search facility to filter the applications. To do this, click 'Show' **Search (Show)** and then enter your search criteria.

From the POC Register, you have the ability to

Export to Excel

Export

Selected Item(s)

Archive

Button	Use
Export	To export to Excel (reports)
Archive	To archive the application once the enquiry has been completed

- Locate the required project and click on the underlined project number **S_8008**.

You will be taken to the POC Application Status screen, which shows the status for the selected project.

- Click **Check Design**
- View the attached documents & ensure they match the requirements (minimum info). There are two possible outcomes:
 - Min Info Not Approved
 - Min Info approved

Min Info Not Approved

If the minimum info has **not** been supplied:

- Choose '**Not Approved**' from the drop-down
- Choose a 'Reason for Failure'
- There is also the option to type in 'Additional comments' and to view **General Information (Show)** if required

SLC15.5 Min Info
Check

Save/Submit

- Click

The applicant will receive notification to advise they have failed the minimum information and will need to re-submit their application to proceed with the request.

Min Info Approved

- Choose 'Approved' from the drop-down
Minimum Info Checked *: **Approved**
- You can type in additional comments & view **General Information (Show)** if required

SLC15.5 Min Info
Check

Save/Submit

- Click **Design Additional Info Check**
 - If you have approved the application Click
 - View the attached documents & ensure they match the requirements
- Either you:
- Require additional Information
 - Do not require additional information
 - Tick the boxes, as applicable

Additional information required : Yes No

Additional Information Required

Additional information required : Yes No

If additional Information is required:

- You must enter a description of what is required in the box

Current Entry

- Click .
- Once you have added a comment and

'Saved', put a tick in the box

IMPORTANT: You must tick 'YES' to pause the clock Yes No"/>

Send Info to ICP

- Click to send the request to the ICP/Applicant

The ICP must upload the additional documents within **20 working days**. Failure to do this will result in the application being automatically cancelled.

See the **Design Engineer PART 2** for instructions once the additional information has been received.



DNO Guide

Design Engineer Part one

POC Module

