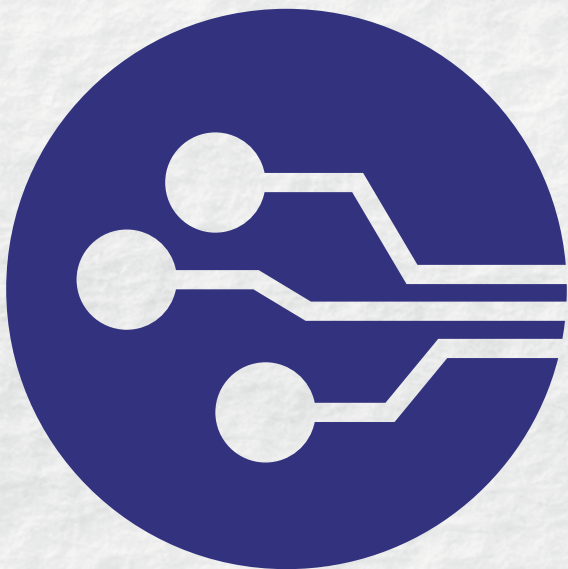


Connecting you with a choice



**SP ENERGY
NETWORKS**

Introducing Competition in Connections

This SP Energy Networks (SPEN) leaflet aims to guide you towards the right choices when making a new connection to our electricity network. Further information can be found on our website shown at the foot of this page.

Choose SPEN or an ICP

Although SPEN offers you a comprehensive and bespoke end-to-end utility solution for all your connection needs, you may choose to appoint an Independent Connection Provider (ICP), to carry out some or all of the connection work instead. This is often referred to as the 'Contestable' work.

We now offer:

- A "Dual Offer" quote to relevant customers which provides them the quote for both SPEN completing "all works" and the Point of Connection(POC) costs
- ICPs are able, when accredited to self-determine, to
 - identify and design their own POC
 - approve their own design
 - complete their own inspection and monitoring

Contestable Work

This is work that can be undertaken by an ICP as well as SPEN. Examples include:

Design of your new connection/network to our existing network

Construction of new electricity networks

Installation of new electrical equipment and services

Commissioning of the new networks

Acquisition of legal consents for new networks (Verified by our own legal department)

Live jointing of cables and services for new networks

Completion of final connection joint onto our existing network

Trial to identify and design of the Point of Connection (POC) to our existing network to extend the scope of contestable works for ICPs – subject to suitable Lloyds accreditation

SPEN provides competitive quotations to undertake all contestable works. Please contact either:

Scotland:

 SPNCNorth@scottishpower.com

England/Wales:

 SPNCSouth@scottishpower.com

ICP Accreditations

For your safety, ICPs must possess the appropriate accreditations to carry out contestable works.

Lloyds Register is responsible for assessing and accrediting the ICPs under the National Electricity Registration Scheme. You'll find a list of accredited ICPs and further information at:

www.lloydsregister.co.uk/schemes/NERS/

Non-Contestable Work

This is work normally completed by SP Energy Networks, but some can now be completed by accredited ICPs, and includes:

Assessing the impact of your new connection to our existing network

Identifying and designing the Point of Connection (POC) to our existing network

Specifying the equipment and materials that have to be used

Approving the new ICP connection/network design

Inspecting and monitoring the ICPs construction work on the new network

Witnessing the ICP testing of the new electrical equipment installed by ICPs

A complete list of contestable and non-contestable work can be found on our statement of methodology and charging which is available at: www.scottishpower.com/pages/connections_use_of_system_and_metering_services.asp

Our Connection Charges

SPEN charges for all the non-contestable and contestable work you request us to carry out. Please note, payment is required before we provide your connection.

If you choose to appoint an ICP to do the contestable work, you're responsible for paying them.

Adopting the New Network

Once an ICP has met our inspection, testing and connection requirements, we'll adopt the new connection so it becomes part of our electricity

distribution network. From then on, we're responsible for its future operation, maintenance, repair and replacement, subject to the guarantee requirements in the Construction and Adoption Agreement.

New electricity networks may also be adopted by Independent Distribution Network Operators, or IDNOs. If so, it's the IDNO who's responsible for the future operation, maintenance and repair of the new electricity network assets installed by the ICP – up to the point where they connect to our existing network.

Agreement Types

If you choose to appoint an ICP to do the contestable work, we'll ask them to enter into one of two agreements with us, depending on the work they undertake:

1. Construction and Adoption Agreement

This agreement applies when contestable work is done by an ICP and states the terms and conditions under which we'll adopt the new connection. **This is an agreement between you, your appointed ICP and us.**

2. Connection Agreement

This agreement is either between you and us, or with SPEN and the Independent Network Operator (IDNO). It sets out the obligations of both parties and the terms for connecting to our electricity network.

Site-specific connection agreements may apply depending on the type of connection you request:

- Bi-Lateral Connection Agreements (IDNO sites)
- HV-Only Connection Agreements
- LV/HV Generation Connection Agreements.

The Standard Process

If you appoint an ICP to carry out the contestable work, here's how we'd work together:

ICP

SPEN

Submit Point of Connection (POC) quotation application on behalf of the customer, with site/boundary plans to our Register of Adopted Asset Requests (RAdAR) system in line with our CON-04-005 process document.

We design and calculate the non-contestable works and charges associated with providing a POC to our network then issue a quotation.

The accredited ICP signs and returns the offer acceptance, together with payment of the non-contestable charges.

Accredited ICP submits the design of your new network for us to approve.

Agreements signed and returned. Legal consents obtained. Weekly whereabouts submitted throughout construction phase.

Our asset inspectors monitor and audit the construction of the new electricity network (Non-conformances must be rectified prior to connecting to our network).

Accredited ICP requests connection (or confirms completion of connection) to the existing network once all conditions have been met and satisfy in accordance with the agreements.

Project closed. Adoption warranty period begins in accordance with the agreements.

The Self-determined Process Options

If you appoint an ICP to carry out the non-contestable work under the self-determined process, they have the option to:

ICP

When accredited, submit Point of Connection (POC) self-determined application, where they have designed the works associated with providing a POC on behalf of the customer to our Register of Adopted Asset Requests (RAdAR) system in line with our CON-04-009 process document.

If an ICP requires us to complete any works we will provide an offer, of which they sign and return the acceptance, together with payment of the non-contestable charges.

Accredited ICP submits their self-approved design for the new network.

Agreements signed and returned. Legal consents obtained. Weekly whereabouts submitted throughout construction phase.


Once approved, their asset inspectors monitor and audit the construction of the new electricity network (Non-conformances must be rectified prior to connecting to our network).


Accredited ICP requests connection (or confirms completion of connection) to the existing network once all conditions have been met and satisfy in accordance with the agreements.

Project closed. Adoption warranty period begins in accordance with the agreements.


Your Competition in Connections Teams


Central and Southern Scotland

 cicadminnorth@scottishpower.com

 0845 270 0785

Cheshire, Merseyside, North Wales and North Shropshire

 cicadminsouth@scottishpower.com

 0845 270 0783

Our standards of service, application forms and additional information is:

[www.spenergynetworks.co.uk/pages/
competition_in_connections.asp](http://www.spenergynetworks.co.uk/pages/competition_in_connections.asp)