## Key points and summary of TO User Group (UG) questions/discussion sessions. NB: Not verbatim.

RIIO-T2 TO User Group -	Meeting 4			
21st February 2019	9am to 5pm		200SVS	
Meeting called by	Rt. Hon Charles Hendry			
Type of meeting	TO User Group - Meeting 4			
Chair	Rt. Hon Charles Hendry			
Attendees	Rt. Hon Charles Hendry Julian Leslie (Apologies) Amanda Burgauer (Apologies) Rob Cormie Martin Kearns Angela Love David Ritchie Andrew Robertson Dan Thomas Prof. Karen Turner	Gillian F Craig Mo Joanne I Priyanka only) Martin F Jillian P	cTaggart	
Agenda Topic: Introductions and Plans for Upcoming Meetings				
09:30-09:45	Gillian Hurding			
Agonda Doint: Undata F	Discussion points and challenges:  Update on future key dates  Reviewed meeting plan for feedback  Discussion regarding focus groups			
Agenda Point: Update From the Chair re. Ofgem Challenge Group Activity				
09:45-10:00 Discussion	Charles Hendry  Chair provided feedback on recent meeting with Ofgem.  Discussion points and challenges:  Initial onboarding process  Timescales  TO UG report drafts and guidance			
Agenda Topic: Innovation Strategy				
10:00 - 11:30	Priyanka Mohapatra			
Discussion	Priyanka presented on proposed RIIO-T2 innovation strategy that is out for consultation  Discussion points and challenges:  Innovation strategy from RIIO1 into RIIO2  Innovation Funding from RIIO1  Project funding mechanisms  Long / short term innovation and incentives  Consumer benefits and innovation  Reporting on innovation  Policy around innovation			

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11:45-13:00	Jillian Price		
Discussion	Jillian Price presented to the TO UG on the key environmental impacts which SPEN are addressing in the T2 business plan.		
	Discussion points and challenges:		
	<ul> <li>Environment Strategy from RIIO-T1 to T2</li> <li>Planning timescales</li> </ul>		
	<ul> <li>Balancing costs of delivery of environmental schemes and impact on communities</li> </ul>		
	Innovation in environment & sustainability		
	Reduction of losses		
	Economic and environmental assessment		
	SF6 and alternatives     Logislation changes		
	Legislation changes		
Agenda Topic: Connections – RIIO-T2 Plan Overview			
14:00-16:15	Martin Hill		
Discussion	Martin Hill presented an overview of the T2 Business Plan planning process.		
	Discussion points and challenges:		
	Headline figures and SPEN targets		
	Business annexes supporting the plan		
	Specific T2 Projects and justification papers		
	Cost Benefit Analysis		
	Supporting the energy transition RIIO-T2 Incentives		
	Customer connections process		
	Scottish Government targets		
Agenda Topic: AOB			
16:00-16:45			