

SP ENERGY NETWORKS – Planning Consultation Privacy Notice

This privacy notice describes how SP Energy Networks ("SPEN") processes your personal data in connection with its business activities. In this Policy, references to "we", "us", and "our" (and other similar terms) means SPEN and "you" and "your" (and other similar terms) mean our customers, contacts, and website visitors.

SPEN will process your personal data when you submit an enquiry, feedback or comments in connection to a planning consultation. This data will be collected directly from you either; face to face at a consultation event, via feedback forms, by email to the project mailbox, by written response or by telephone.

SPEN may collect from you and process the following categories of personal data:

- Identification and contact information i.e. Name, Address, Email and Telephone;
- Information in relation to recreational activities you participate in at the area of the planned project;
- Specific details relating to your comments, feedback and/or opinions related to the plans; and
- Please note if you submit a query via our website cookies may collect some data e.g. IP location, if you would like more information and to manage your preferences please see our [cookies policy](#).

Under Data Protection Legislation our lawful basis for processing your personal data is in connection to our legal obligations to undertake public engagement in line with Environmental Impact Assessment legislation.

SPEN may share your personal data with contracted third-party service providers and processors who provide support to the planning project. However, the personal data will not be shared with any other third-parties unless we are required to do so by law.

We have in place appropriate technical and organisational security measures to protect your personal data against unauthorised or unlawful use, and against accidental loss, damage or destruction. We have put in place strict confidentiality agreements (including data protection obligations) with our third-party service providers and processors. We will process and retain your personal data for the duration of the project and in line with our retention schedule.

Your personal data will be processed and stored within the UK or the European Economic Area ("EEA"). In any instances where this data is to be transferred out with these areas, we will implement appropriate safeguards and security measures.

SPEN are part of the Iberdrola Group and as such any data transfers that occur within the group are carried out in accordance with the applicable data protection laws and our Binding Corporate Rules ("BCRs"). The Iberdrola Group's BCRs reflect European legislation on data protection (General Data Protection Regulation) which means that all companies in our Group have to comply with the same internal rules. You can [download a copy of the Iberdrola BCR here](#).

In accordance with Data Protection Legislation you can exercise any of the following rights by contacting us at DP@spenergynetworks.co.uk

- Right of access – you have the right to obtain confirmation of what personal data is being processed and to receive a copy of this personal data
- Right to rectification – you have the right to have your personal data rectified if it is inaccurate or incomplete

- Right to erasure (Right to be forgotten) – you have the right to request the deletion or removal of your personal data where there is no legal basis for its continued processing
- Right to restrict processing – you have the right to request that we block or suppress processing of your personal data
- Right to object to processing – you have the right to object to the processing of your personal data, under certain circumstances
- Right to data portability – you have the right to obtain and reuse your personal data for your own purposes across different services

For more information on how SPEN process personal data please our full [privacy notice](#).

Additionally, if you believe that your personal data is not being processed in line with this privacy notice you have the right to lodge a complaint with our Data Protection Officer, by contacting:

dataprotection_corporate@scottishpower.com

or

Data Protection Officer
Scottish Power UK
320 St Vincent Street
GLASGOW
G2 5AD

If you are not satisfied with the response, you have the right to lodge a complaint with the [UK Information Commissioner's Office \(ICO\)](#) by contacting:

Information Commissioner's Office
Wycliffe House
Water Lane
Wilmslow
Cheshire
SK9 5AF

Tel: 0303 123 1113