

Connections - a handy guide

- Your on site responsibilities
- Working in the public highway
- Land rights and consents
- Ensuring your safety



**SP ENERGY
NETWORKS**

Ensuring your safety

When looking to get a connection to the electricity network we can complete all elements of your connection from beginning to end. Alternatively you can choose who carries out certain elements of the connection work.

If you do choose to use the services of a third party they will be responsible for :

- Excavation work and reinstatement to the required specification
- Excavation safety, including barricades and warning signs

We want you and your contractor to stay safe when working near our overhead lines and cables. To obtain the latest copies of our cable records please send us your contact details along with a plan of the area in question and/or the address and postcode to:



Central and Southern Scotland:
requestforplansscotland@spenergynetworks.co.uk



Cheshire, Merseyside, North Wales, North Shropshire :
requestforplansmanweb@spenergynetworks.co.uk

Further Guidance to keep you safe

<https://www>



There may be occasions where existing utilities are not shown on plans, or the plans may be incorrect. For further guidance on carrying out excavations safely, please visit:
www.spenergynetworks.co.uk/excavations

New Roads and Street Works Act

Any excavation work required in the public highway will be carried out by us. We have a legal requirement to notify the Local Authorities and other utility companies before we begin work - just in case their equipment is affected.

There are legal minimum notice periods we must adhere to so it's worthwhile building these timescales into your project plan. The notification periods are:

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| • 7 days where we're excavating in a non-traffic-sensitive area or minor road | • 28 days where we're excavating in a traffic sensitive area or city centre | • 3 months where we're excavating in a major traffic area route |
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We won't notify the local authority or other utilities until you've accepted and paid our quotation and agreed a scheduled work date with us.

Your On-Site Responsibilities

We work hard to make sure we exceed our customers' design and delivery expectations. Our Project Manager is there from the start and will work with you to make the connection process as easy as possible.

Typically include:

- Ensuring the premises are lock-fast and weather-tight
- Appointing an Electricity Energy Supplier
- Installing a suitable duct into the premises
- Installing a suitable duct at the correct depth within excavated track
- Securing a back board at the meter location for our equipment
- Ensuring that the proposed cable route is clear of scaffolding or other obstructions
- Carrying out any agreed excavation/ reinstatement work
- Providing and installing interconnecting cables between the supply point and your main switch.

<https://www>



You can find further information on your site responsibilities on our website at:
www.spenergynetworks.co.uk/excavations

Land Rights and Consents

Getting third party agreement to access someone else's land can cause delays and affect your quotation. That's why we do everything we can to design your connection so that it is within the boundary of your own land.

If we do need the consent of your neighbour or some other third party (such as the Local Authority) we won't be able to start work without their consent. That's normally granted via a wayleave or servitude.

Timescales

We will of course make every effort to obtain the consent required as quickly as possible, however we are reliant on the cooperation of your neighbours and other third parties. Please consider this when preparing your project delivery dates.

Things to bear in mind

The time taken varies but it can take between 12-16 weeks to be granted necessary consents.

- More complex projects can take considerably longer
- We don't seek consents until your acceptance and payment have been received
- The price on our quotation is subject to all consents being agreed
- Where consents are refused, a new design and quotation will be required

Need more information?

If you need more information at any point our design teams are happy to help and will work with you to provide a cost effective quote. Alternatively, you can contact our team on the details below:

Email: gettingconnected@scottishpower.com

Central and Southern Scotland:

SP Energy Networks
320 St Vincent Street, Glasgow, G2 5AD
Tel: 0800 389 1785

Cheshire, Merseyside, North Wales and North Shropshire

PO Box 290
Lister Dr
Liverpool
L13 7HJ

Tel: 0800 389 1783

